

ST. XAVIER'S COLLEGE

30, Mother Teresa Sarani, (Park Street), Kolkata -700 016

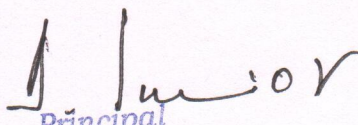
Tel. : 22551100, 22551101 Fax : 2287-9966

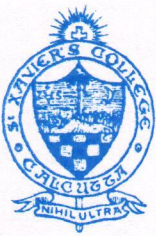
RESEARCH POLICY

- The College is set to achieve the next level of excellence through a well-designed Research Policy. To this end, the faculty members are continuously urged to take up research and publication works with greater assiduity and passion. This is to ensure that in due and inevitable course, St. Xavier's College (Autonomous), Kolkata achieves recognition not only as a college that imparts quality education, but also as a college that has outgrown its undergraduate character to evolve into an institution of genuine and meritorious research and development.
- The College stresses the need to expand its footprint in consultancy, and in patenting of ideas emerging from research work.
- To provoke more meaningful engagement with contemporary political and social issue and to open conserve conversation in inter-disciplinary studies, the College is also mooted the idea of setting up a School of Gender Studies which should take off at the Raghampur campus and a School of Social Science at the Park Street campus.
- Other plans are on the drawing board to provide an impetus to developing the culture of research.
- The college also plans to implement a scheme to support and incentivize professors who take up research and publish in peer-reviewed journals listed in UGC CARE, Web of Science, Scopus and other reputed platforms, write books or book chapters for reputed publishing houses.

Planned Incentives

- An annual year-book in which publication will be listed with impact factor / Citations h-index, among other numerical quality measurements.
- Listing on a scroll of honour to be acknowledged by special mention in the Annual Convocation. Two (2) members from each of the faculties - Humanity, Science, Commerce, Management and Education - will be shortlisted on the basis of highest score calculated on [total of (each Publication x impact factor)]. Their contribution to their respective field of the society will be acknowledged with an award.
- Listing a special publication page on the College website / dedicated Research and Publication Notice Boards / Digital Notice Boards.
- Publications to be shelved in hard copy in a special section in the library devoted solely to publication by college faculty / an online repository.
- Seed money for attending conference to present a paper: for registration, or travelling expenses or part thereof up to limit of rupees Rs. 20000/-
- Adjustment of teaching work-load
- Promotion to Professorship on the basis of year of services, and merit and quality of Publications.


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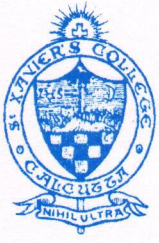
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Intramural Research Grant for R&D Projects

**(for Faculties from all the Departments of Humanities, Science, Commerce,
Management and Education)**

Policy Guidelines

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Intramural Research Grant FOR R&D PROJECTS

(FOR FACULTIES FROM ALL THE DEPARTMENTS)

Applications are invited from Interested Faculty Members Across All Departments of Humanities, Science, Commerce and Education for Receiving Seed Money for Conducting Research Activities.

GUIDELINES

1. OBJECTIVE:

St. Xavier's College(Autonomous) Kolkata is willing to provide financial assistance under R&D component to inculcate research culture in the departments. In this direction, to encourage faculty members, a maximum amount of ₹ 3 lakhs will be provided.

2. ELIGIBILITY:

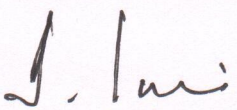
Regular Faculty having Ph.D. is desirable but Regular Faculty without Ph.D. can also apply

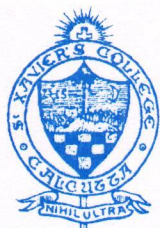
- (i) Preference will be given to those who do not have major research project.
- (ii) Not more than one project proposal is allowed for each faculty member
- (iii) The maximum age limit for application is 55 years.

3. FINANCIAL ASSISTANCE:

The project proposal cost should be split as follows:

- (i) There will be no provision for any research fellow.
- (ii) 30% for travel and field work
- (iii) 70% for consumables, contingencies and other, if any


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4. TRAVEL AND FIELD WORK:

The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing project. Domestic travel expenditure will be permitted only for presenting and publishing the papers in conferences.

5. TENURE OF THE PROJECT:

Two years from the date of sanction letter. The progress of the project will be considered at the time of renewal of the project after one year.

6. OUTCOME:

Minimum one publication in **UGC CARE listed journal** and one Seminar presentation out of the research work for which the grant is supported. A final report is to be submitted within one month from the closing date of the project.

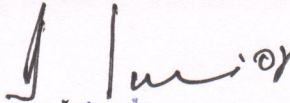
7. GENERAL:

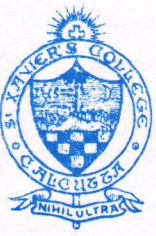
- (i) Project is not transferable in any case
- (ii) If a Principal Investigator fails to complete the project, he/she has to refund the entire amount released
- (iii) No extension in tenure is permissible in any circumstances.

8. RESEARCH PROPOSAL:

The Proposal will include the Introduction and Objectives, Uniqueness of the project, possible outcome and translational value and Budget.

It will be selected by a screening committee consisting of relevant subject experts


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PLEASE NOTE:

- **For Humanities/Commerce/Management/Education, the ceiling is ₹ 2 lakhs.**
- **For Science/ Laboratory based Projects, the ceiling is ₹ 3 lakhs.**
- **There is no minimum amount guaranteed in this project.**
- **The decision of the Screening Committee will be final.**

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